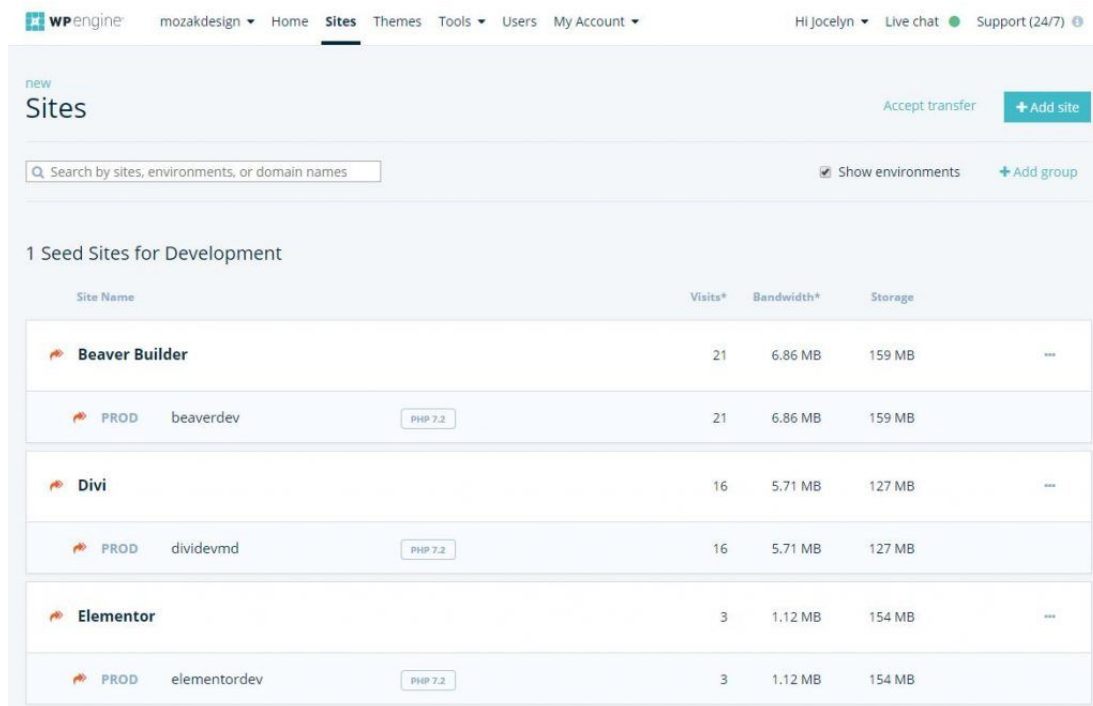


Streamline your WordPress Development with WP Engine

Step 1: Log into your WP Engine Account

Log into <https://my.wpengine.com> with your account credentials.

This will bring you directly to the dashboard.



The screenshot shows the WP Engine dashboard. At the top, there is a navigation bar with the WP Engine logo, a user profile dropdown (Hi Jocelyn), and links for Live chat and Support (24/7). Below the navigation bar, the 'Sites' section is active, displaying a search bar and a '+ Add site' button. A table titled '1 Seed Sites for Development' lists the following sites:

Site Name	Visits*	Bandwidth*	Storage
Beaver Builder	21	6.86 MB	159 MB
PROD beaverdev <small>PHP 7.2</small>	21	6.86 MB	159 MB
Divi	16	5.71 MB	127 MB
PROD dividevmd <small>PHP 7.2</small>	16	5.71 MB	127 MB
Elementor	3	1.12 MB	154 MB
PROD elementordev <small>PHP 7.2</small>	3	1.12 MB	154 MB



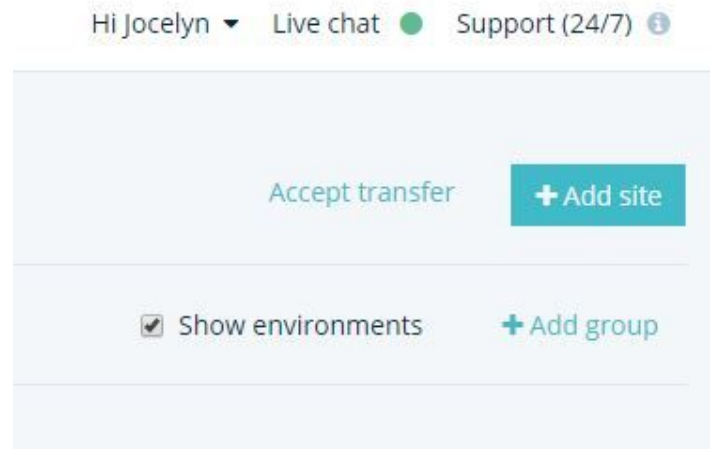
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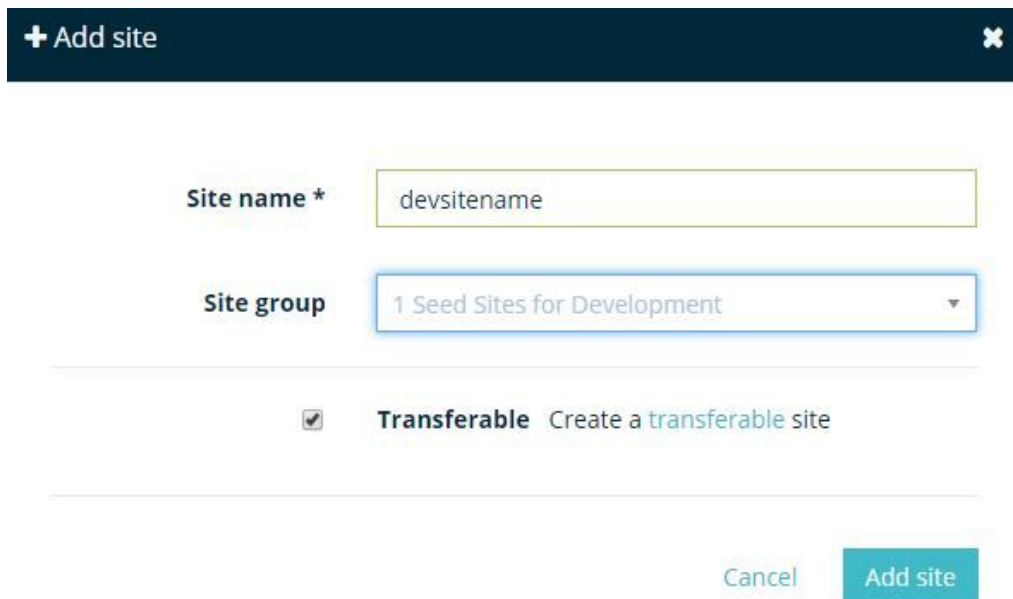
Step 2: Clone your Seed Site

Once you have your Seed Site configured with your business go to Themes & Plugins you can use this Seed Install as the base of all future WordPress development project

1. Click on the teal ” + Add Site ” button in the upper left corner of your WP Engine dashboard.



2. Name your Development Site and check the “Transferable” box.

A screenshot of the 'Add site' form in the WP Engine dashboard. The form is titled '+ Add site' and has a close button. It contains the following fields: 'Site name *' with the value 'devsitename', 'Site group' with a dropdown menu showing '1 Seed Sites for Development', and a checkbox labeled 'Transferable' which is checked. Below the checkbox is the text 'Create a transferable site'. At the bottom right, there are two buttons: 'Cancel' and 'Add site'.

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3. Click on the “Copy from existing” tab and select the Seed Environment you want to use for this project and name your Development Site.

Add a Production Environment

Use a production environment as the live version of your site. By using a production environment, you can ensure that the changes made in development and staging are accounted for.

Create new **Copy from existing** **Move existing**

Copy an existing environment from another site. The environment you copy will not be altered.

Name the environment

devsitename .wpengine.com

The environment name cannot be changed after creation.

- ✓ Begins with a letter
- ✓ Only letters and numbers
- ✓ Between 3 and 14 characters
- ✓ Name is available

Select an environment to copy from

Select an environment

Beaver Builder

beaverdev - PROD

Create environment

4. Click the “Create environment” button.



5. Wait for WP Engine to spin up the new WordPress Development area for you!



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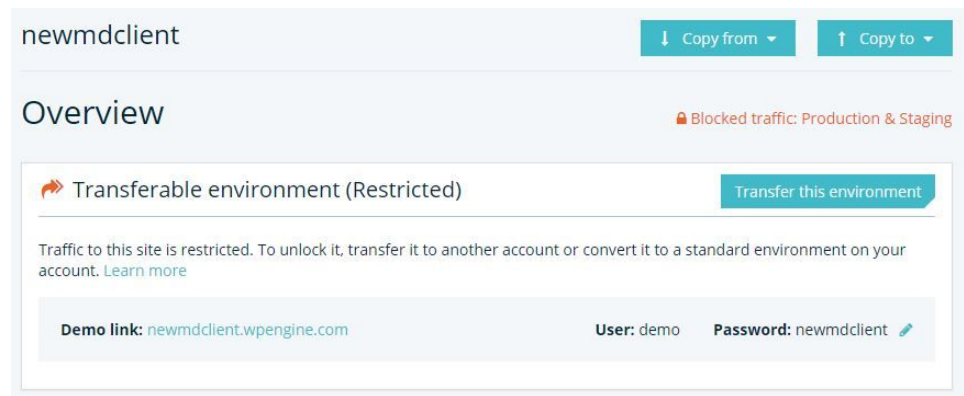
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Step 3: Set Development Passwords

With the Development Site all setup we have just a few passwords to set and you'll be on your way.

1. Set the sitewide development password to prevent Google and the client from seeing the website until you are ready.

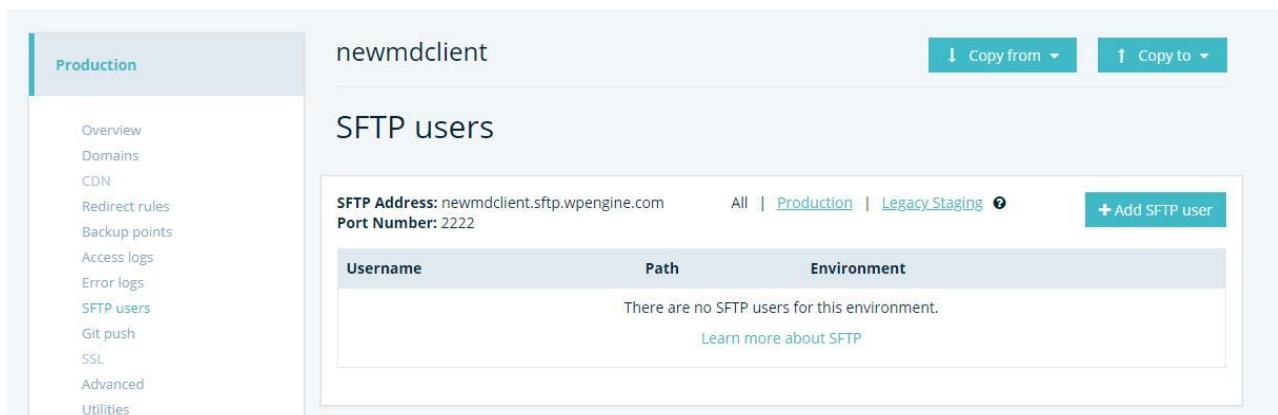
Simply click on the pencil icon by the "password". For simplicity, I like to use the development site name.



The screenshot shows the 'newmdclient' environment overview in the WordPress dashboard. At the top, there are 'Copy from' and 'Copy to' buttons. Below that is the 'Overview' section, which includes a 'Blocked traffic: Production & Staging' indicator. A 'Transferable environment (Restricted)' section contains a 'Transfer this environment' button. Below this, a message states: 'Traffic to this site is restricted. To unlock it, transfer it to another account or convert it to a standard environment on your account. Learn more'. At the bottom, there is a 'Demo link: newmdclient.wpengine.com', 'User: demo', and 'Password: newmdclient' with a pencil icon for editing.

2. Setup SFTP access just in case you need it.

First, click on the teal " + Add SFTP user " button in the upper left. Then create the user name and password.



The screenshot shows the 'newmdclient' SFTP users page in the WordPress dashboard. On the left is a sidebar menu with 'Production' selected and a list of options including Overview, Domains, CDN, Redirect rules, Backup points, Access logs, Error logs, SFTP users, Git push, SSL, Advanced, and Utilities. The main content area shows the 'SFTP users' section for 'newmdclient'. It includes 'SFTP Address: newmdclient.sftp.wpengine.com' and 'Port Number: 2222'. There are tabs for 'All', 'Production', and 'Legacy Staging'. A '+ Add SFTP user' button is in the top right. Below is a table with columns 'Username', 'Path', and 'Environment'. The table is empty, with a message: 'There are no SFTP users for this environment.' and a 'Learn more about SFTP' link.



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SFTP Address: newmdclient.sftp.wpengine.com All | [Production](#) | [Legacy Staging](#) ⓘ

Port Number: 2222 [+ Add SFTP user](#)

Username	Path	Environment	
newmdclient-mozakdesign		Production	Delete

⚙️ Add new SFTP user to newmdclient
✕

Enter the user information below. You can share this login information with anyone who needs SFTP access to your install. You will need to create separate SFTP access logins for each install of WordPress on your account.

Username *

Password * ⓘ ⓘ

Show password

Path (optional) ⓘ

Environment *

[Cancel](#) [Add SFTP user](#)

3. Login into your WordPress Development site and update your administrator password to a new unique one for security.

4. Document your passwords.

It's critical the team knows where to find these logins and any relevant information for each project. I recommend creating a per-project master client file document passwords and other pertinent client details. Below is my template:



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Client Development Logins Template

Dev Site URL:

User: demo

PW:

WP User:

WP PW:

SFTP Address:

Port Number: 2222

User:

PW:

Celebrate!

I don't know about you but for me that sure beats doing a WordPress install when I manually install the Themes & Plugins each and every time.

Not only that, but it helps me ensure the quality of WordPress website being built by my agency.

If you found this helpful I suggest you check out my presentation [“Clone Yourself Through Automation”](#) where I share even more project efficiency tips!

And as always ... If I can help in any way please don't hesitate to reach out.

Jocelyn Mozak



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